



JACQUE FLANAGAN

Contact Info

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www.jacqueflanagan.com

417-598-7054

Education

Master of Arts –

Mass Communication

University of Central Missouri,
Warrensburg, Mo. Dec 2018

Bachelor of Science –

Digital Media Production

emphasis in Digital Cinema

Minor: Graphic Technologies

University of Central Missouri,
Warrensburg, Mo. May 2017

University of Limerick

Limerick, Ireland

Irish Film Studies

May - June 2016

Skills

**Organize and execute
weekly schedules**

**Manage multiple teams of
15 or more in addition to
incoming media content**

**Advise and direct
planned mass events**

**Train and supervise
professional staff**

Adobe Creative Cloud

- Photoshop
- Premiere
- After Effects
- InDesign
- Illustrator

Experience

Production Coordinator

Mixed Operations Productions, Los Angeles, Ca. / St. Louis, Mo.

- Develop New Day Films distribution marketing campaign for short film
 - Research grant funding and prepared for production stage for feature film
 - Aid general crew tasks: set up documents, arrange flights, attend festivals
- June 2018 - Present*

Marketing Associate –

Synaptic, Inc. Training Program, St. Louis, Mo.

- Communicated brand messaging to consumers to drive sales
 - Collaborated with teams from 2-20 to improve direct marketing approaches
- Feb. 2019 - April. 2019*

Managing Editor

Muleskinner + digitalBURG, Warrensburg, Mo.

- Managed/trained staff of nine editors, 32 contributors, maintained positions
 - Wrote, edited and copyedited all published content
 - Created strategies/tactics for outreach and promotions
- April 2017 - May 2018*

Online Communications Coordinator – Board of Directors

KC Golden Gloves Boxing, Kansas City, Mo.

- Annual magazine and one sheet design
 - Videography and motion graphics
 - Website redesign followed by maintaining up-to-date information
- Dec 2016 - May 2018*

Building Supervisor – Elliott Student Union

University of Central Missouri, Warrensburg, Mo.

- Maintained building security and service occupants, including events
 - Managed/trained staff in service areas: Pack 'n Ship, ID office, activities
 - Documented unusual and standard behavior in shift reports
- May - Aug 2017*

Design Editor

Muleskinner + digitalBURG, Warrensburg, Mo.

- Laid out 6, 16 and 20 page paper on a weekly to biweekly deadline
 - Edited content, placed photos, stories and create promotional designs
 - Collaborated with a team of 15, occasionally external clients
- Dec 2014 - April 2017*

News Editor

Muleskinner + digitalBURG, Warrensburg, Mo.

- Wrote, edited and copyedited news stories, including event coverage, investigative and in-depth reporting, breaking news and crime/public safety reports
 - Recruited and managed 10-20 reporters
- Jan - April 2017*